



UNIVERSITI  
BRUNEI DARUSSALAM

**UNIVERSITI BRUNEI DARUSSALAM  
JALAN TUNGKU LINK GADONG BE 1410  
NEGARA BRUNEI DARUSSALAM**

**TENDER : UBD/E8/017/2023 – [G]**

**FOR**

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**RE-TENDER**

**SUPPLY AND DELIVERY OF SECURITY SERVICES FOR THE PERIMETER AND  
BUILDINGS OF UNIVERSITI BRUNEI DARUSSALAM FOR THREE (3) YEARS**

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**Advertise Date : 18<sup>th</sup> December 2023 (Monday)  
20<sup>th</sup> December 2023 (Wednesday)**

**Closing Date : 2<sup>nd</sup> January 2024 (Tuesday)  
2.00 P.M.**

**Tender Fee : BND \$ 55.00**

**Addressed : Pengerusi  
Lembaga Tawaran Kecil,  
Kementerian Pendidikan**

**Blok A, Tingkat 1, Bangunan (Lama)  
Kementerian Pendidikan  
Jalan Lapangan Terbang Lama Berakas BB3510  
Bandar Seri Begawan, Negara Brunei Darussalam**

**Submission : Peti Tawaran  
Lembaga Tawaran Kecil,  
Kementerian Pendidikan**

**Bahagian Perkhidmatan Kewangan Dan Pembekalan  
Pusat Perkhidmatan Setempat "One Stop Centre"  
Lantai Bawah, Blok "C", Bangunan (Lama)  
Kementerian Pendidikan  
Jalan Lapangan Terbang Lama Berakas BB3510  
Bandar Seri Begawan, Negara Brunei Darussalam**

**SPECIFICATIONS:****SUPPLY AND DELIVERY OF SECURITY SERVICES FOR THE PERIMETER AND BUILDINGS OF UNIVERSITI BRUNEI DARUSSALAM FOR THREE YEARS (1 APRIL 2024 – 31st MARCH 2027)**

No.	ITEM	QTY	RATE (\$)	COST (\$)
1	<p><b>THE PERIMETER AND BUILDINGS OF WITHIN UNIVERSITI BRUNEI DARUSSALAM (UBD) CAMPUS.</b></p> <p><b>(a) Supply of Security Guards</b></p> <p>Supply of security guards to man various designated security posts and conduct regular patrolling around the campus 24/7.</p> <ul style="list-style-type: none"><li>• 1 Senior Guard Commander (office hours)</li><li>• 24 Guards including a Guard Commander Per Shift (22 male and 2 female) (24 Guards x 3 shifts)</li><li>• 24 hours coverage (12 hours per shift)</li><li>• Ensure at all times, the number of security personnel on duty must not be less than 20 in each every shift.</li></ul>	<p>01 man</p> <p>72 men</p>		
2	<p><b>THE PERIMETER AND BUILDINGS OF UNIVERSITI BRUNEI DARUSSALAM IN KUALA BELALONG FIELD STUDY CENTRE, TEMBURONG</b></p> <p>Supply of security guards to man various designated security posts and conduct regular patrolling around the facilities / buildings 24/7.</p> <ul style="list-style-type: none"><li>• 2 Guards Per Shift (2 male) (2 Guards x 2 shifts)</li><li>• 24 hours coverage (7 days per shift)</li><li>• Ensure at all times, the number of security personnel on duty must not be less than 2 in each every shift.</li></ul>	<p>04 men</p>		
3	<p><b>ALL SECURITY PERSONNEL SHOULD BE TRAINED AND CERTIFIED IN BASIC FIRST AID AND FIRE MARSHAL</b></p>	INCLUSIVE		



4	<p><b>SECURITY SERVICES INCLUDE:</b></p> <p><b>a) <u>Building Checks</u></b></p> <ul style="list-style-type: none"> <li>• All security personnel are required to assess and inspect the buildings/facilities at least twice in each shift (Immediately after receiving handover from the previous shift and before handing over to the next shift)</li> <li>• Only exterior of the building to be checked, including all main entrances and exits.</li> <li>• Interior of the buildings are to be checked upon request or instruction by the UBD Supervising Officer only.</li> </ul> <p><b>b) <u>Perimeter patrols</u></b> All security personnel are to patrol the perimeters at least 3 times per shift.</p> <p><b>c) <u>As instructed by the UBD Supervising Officer, the security personnel may be required to conduct security inspections as below:</u></b></p> <ul style="list-style-type: none"> <li>• All Entry &amp; Exit Points</li> <li>• At any security posts including the Security Main Gate</li> <li>• Security Register &amp; Reports</li> </ul>	INCLUSIVE		
5	<p><b>COMMUNICATION DEVICE</b></p> <p>Mobile phone device for each UBD security personnel to be used solely for work related communication, emergencies and incident reporting purposes.</p> <p>The mobile device should be registered with an official telecommunication provider.</p> <p>The phone should cover the following specifications:</p> <ul style="list-style-type: none"> <li>• Main camera for at least 20MP</li> <li>• Front camera of at least 8MP</li> <li>• Bluetooth and WIFI function available</li> <li>• Internal memory of at 64GB or maximum 128GB</li> </ul>	24 UNITS		



6	<b>GENERAL SECURITY REPORT</b>  a) Yearly security risk assessment and progress report b) Inspection and incident reports c) Daily attendance d) 6 months incident statistics e) Mobile phone monthly usage	INCLUSIVE		
<b>TOTAL</b>			\$ (PER MONTH)	\$ (36 MONTHS)