

**RINGKASAN SEBUTHARGA
SUMMARY OF QUOTATION**

Tajuk / Title	TO PROVIDE SECURITY SERVICES FOR THE PERIMETER AND BUILDINGS UNIVERSITI BRUNEI DARUSSALAM				
Bil. Tawaran					
Tender No.					
Bil. No.	Keterangan / Description	Unit	Kadar	Kuantiti	Jumlah /Amount
		Unit	Rate	Quantity	(\$) (€)
	THE PERIMETER AND BUILDINGS OF WITHIN UNIVERSITI BRUNEI DARUSSALAM (UBD) CAMPUS				
A	<u>Supply of Security Guards</u>				
1	Supply of security guards to man various designated security posts and conduct regular patrolling around the campus 24/7.				
	• 1 Senior Guard Commander (office hours)	month		1	
	• 8 Guards Per Shift 8 Guards x 3 Shifts (24 men)	month		1	
B	<u>Motorcycle Patrolling Services</u>				
	• 1 motorcycle which is equipped with necessary safety and communication equipment for effective patrol operations. • Immediate response to any security breach or any emergency situation	month		1	
C	<u>Radio communication device</u>				
	• 2 units of radio communication devices	month		1	
	<p><u>NOTES:</u></p> <p><u>Scope of work</u></p> <p>1) Security services</p> <p>(a) Building Checks</p> <p>All security personnel are required to assess and inspect the buildings/ facilities at least twice in each shift (Immediately after receiving hand over from the previous shift and before handing over to the next shift).</p> <p>Only exterior of the building to be checked, including all main entrances and exits.</p> <p>Interior of the buildings are to be checked upon request or instruction by the UBD Supervising Officer only.</p> <p>(b) Perimeter patrols</p> <p>All security personnel are to patrol the perimeters at least 3 times per shift.</p> <p>(c) As instructed by the UBD Supervising Officer, the security personnel may be required to conduct security inspections as below:</p>				

<p>Below:</p> <ul style="list-style-type: none"> • All Entry & Exit Points • At any security posts including the Security Main Gate <p>2) Motorcycle services</p> <ul style="list-style-type: none"> • Motorcycle needs to be operated by trained, licensed, and uniformed security officers with valid certifications • Motorcycle patroller are to do regular patrols / random patrols 24/7 specially to cover high-risk areas effectively <p>3) Radio communication device</p> <ul style="list-style-type: none"> • The radio communication device for each UBD security personnel to be used solely for work related communication, emergencies, and incident report purposes. • The radio communication device should be registered with an official telecommunication provider. <p>4) Reporting and documentation</p> <ul style="list-style-type: none"> • Daily attendance • Detailed daily patrol logs, incident reports and activity summaries • Yearly quarter incident statistics • Yearly quarter report for security risk assessment and progress report 				
	1 month			
	2 months			
	3 months			

Validity Offer : **6 (six) months (from the date of quotation)**

Defect Liability period: **6 (six) months**

.....
(Official Stamp / Signature)

Liquidated and Ascertained Damages (LAD): 25/day
 For each day the works remain incomplete
 (If none stated, then the Contract Administrator may certify a reasonable sum as compensation for delay).

Contract period : **2 MONTHS**

Contract / Address:	(Official Stamp/ Signature)		
		Tel. (off)	
		H/phone	
		Fax. No	

**** Class :** **** Category:**