

**RINGKASAN SEBUTHARGA
SUMMARY OF QUOTATION**

Tajuk / Title : PREVENTIVE MAINTENANCE FOR PABX AND MDF TELEPHONE SYSTEM FOR ONE (1) YEAR AT UNIVERSITI BRUNEI DARUSSALAM.

Bill. Tawaran

Tender No: UBD/Q/283/2024 - [G]

Item	Description	Qty	Unit	Rate	Amount
	<p><u>TO CARRY OUT PREVENTIVE MAINTENANCE OF PABX AND MDF SYSTEM</u></p> <p>Private Automatic Branch Exchange (PABX) & Main Distribution Frame (MDF)</p> <p>The following outlines the tasks, responsibilities, and services provided for the maintenance and support of the PABX and MDF systems, including all necessary labor and standby services: in accordance to manufacture's recommendation.</p>				
1	<p>Maintenance and Services</p>				
a	<p>System Check and Monitoring</p> <p>Conduct routine system inspections to ensure optimal performance.</p> <p>Perform necessary system backups to prevent data loss.</p>				
b	<p>Housekeeping Services</p> <p>Properly organize and arrange cabling.</p> <p>Label cables and connections for easy identification and management.</p> <p>Ensure a tidy and professional cabling setup.</p> <p>Dismantle unused copper cabling.</p> <p>Dispose of dismantled cabling in accordance with environmental and safety regulations.</p>				
c	<p>Troubleshooting and Rectification</p> <p>Identify and resolve operational issues on the existing PABX & MDF system, such as:</p> <p>No dial tone, busy tone and etc.</p> <p>Outgoing calls barred.</p> <p>Malfunctioning or faulty lines.</p> <p>Cable Tracing from point A to B.</p>				
2	<p>Labour Services</p>				
a	<p>The scope of work includes the provision of labor for the following tasks:</p> <p>Outgoing call restrictions.</p> <p>Extension relocation.</p>				
b	<p>Installation of New extension lines, including:</p> <p>Line for cabling.</p> <p>Telephone socket.</p> <p>Telephone set cable RJ-11, RJ-22, RJ-45 and latest type of telephone cable.</p> <p>MDF krone and all necessary accessories and items to complete the work, including testing and commissioning.</p> <p>Patching and binding additional telephone lines to existing extensions.</p> <p>Any other labor-related work required for PABX and MDF system maintenance.</p>				
	Total Amount				

Item	Description	Qty	Unit	Rate	Amount
4	<p><u>Deliverables</u></p> <p>Ensure all maintenance tasks and labor services are carried out in compliance with the agreed scope of work.</p> <p>Provide timely and effective troubleshooting to minimize disruptions.</p> <p>Maintain a clean, organized, and functional system setup.</p> <p>Be available for on call standby services as per S.O instructions.</p> <p>a) 1 Technician b) 1 Helper</p>	12 12	month month		
	Total Amount				