

UNIVERSITI BRUNEI DARUSSALAM
NEGARA BRUNEI DARUSSALAM

Tender No :

UBD/Q/294/2024 - [G]

Contract Title :

INTERIM TERM CONTRACT (2 MONTH) CLEANING AND HOUSEKEEPING FOR UNIVERSITI BRUNEI DARUSSALAM

SECTION 1

1 PRELIMINARIES

Bil	Description	Qty	Unit	Rate \$ ¢	Amount \$ ¢
1	Preliminaries Allow to sum for preliminaries to comply with the conditions of contract and to all specifications.	Lump	Sum		
2	Allow for sum for compliance Section B: SPECIFICATION FOR CLEANING AND HOUSEKEEPING WORKS Clause 2.1.1 to 2.1.23 and APPENDIX: A,B and C	Lump	Sum		
Amount Carried forward					

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SECTION 2

2 CLEANING AND HOUSEKEEPING WORKS (BUILDING)

Bil	Description	Qty	Unit	Rate \$ ¢	Amount \$ ¢
Amount bought forward					
2.1	DAILY CLEANING Supply all labour, materials, tools, machineries, equipment etc, for the cleaning / housekeeping of all building facilities including new and upcoming building and facilities as per specification. - Hard Floor maintenance, vacuuming Carpet, sweeping and mopping - Toilet Cleaning / Sanitizing including replenishing of toilet supply - Rubbish collection and disposal - cleaning and wiping of white board and cleaning stainless steel hand rail and concrete up-stand -Daily sweeping/ using blower of road surface to all road within UBD compound. Removal of unwanted growth and vegetation at drainhole along the roadside kerb so to allow water flow into drain.				
1	CHANCELLORY BUILDING	2	MONTHS		
2	ADMINISTRATION BUILDING (ESTATE AND ADMIN)	2	MONTHS		
3	CHANCELLOR HALL	2	MONTHS		
4	UBDSBE BUILDING	2	MONTHS		
5	FACULTY OF SOCIAL SCIENCES (FASS)	2	MONTHS		
6	SHBIE BUILDING	2	MONTHS		
7	CENTRAL LECTURE THEATRE (CLT)	2	MONTHS		
8	SOASCIS & APB BUILDING	2	MONTHS		
9	ILIA BUILDING	2	MONTHS		
10	UBD LIBRARY	2	MONTHS		
11	STUDENT AFFAIRS	2	MONTHS		
12	STUDENT CENTRE	2	MONTHS		
13	FACULTY OF SCIENCE, ANIMAL HOUSE AND PLANT HOUSE	2	MONTHS		
14	EXPERIMENTATION BUILDING	2	MONTHS		
15	SCIENCE AND TECHNOLOGY BUILDING & CHILLER YARD	2	MONTHS		
16	PENGIRAN ANAK PUTERI RASHIDAH SA'ADATUL BOLKIAH INSTITUTE OF HEALTH SCIENCES (MAIN BUILDING) AND EXTENSION BUILDING	2	MONTHS		
17	UTH/ICTC BUILDING	2	MONTHS		
18	INTEGRATED SCIENCES BUILDING (I.S.B)	2	MONTHS		
19	PRO CHANCELLOR ART CENTER BUILDING	2	MONTHS		
20	CENTER STORE AND SECURITY POST (MAIN GATE)	2	MONTHS		
21	MALE HOSTEL AMENITIES, FEMALE HOSTEL AMENITIES AND BOTANICAL RESERCH CENTER	2	MONTHS		
Amount Carried forward					

Bill	Description	Qty	Unit	Rate \$ ¢	Amount \$ ¢
Amount bought forward					
2.2	HEP FOOD				
2.2.1	DAILY CLEANING	2	MONTHS		
<p>Supply all labour, materials, tools, machineries, equipment etc, for the cleaning / housekeeping of all building facilities including new and upcoming building and facilities as per specification.</p> <p>- Tables shall be attended to for cleaning and tidying up once tables are vacated by customers. Tables are to be kept clear of all dishes, cutleries, glasses, cups etc into proper trolleys provided by cleaning contractors and delivered to washing area. Cleaners shall also rearrange tables and chairs to its usual and normal position and location.</p> <p>Tables shall be free of food remains, dust, grit, litter, chewing gum, marks and sports, water or other liquids.</p> <p>Damp clean using cloth immersed in hand hot water containing correctly measured cleaning solution and wiring out as dry as possible. Change cleaning solution when dirty and at least once per 15 minutes and prior to moving to different location/area.</p> <p>This process applies to desks, lockers, tables, chairs, cabinets, light switches, pictures, trolleys, ledges, fire extinguishers, decorative plants, trees and containers.</p> <p>□</p>					
2.3	DISPOSAL OF RUBBISH	2	Months		
<p>Supply all labour , materials, tools, machineries, equipment etc, for the refuse/rubbish collection from UBD bins center including but not limited to the following:-</p> <p>- Rubbish and refuse arising from the use of building and compound in all UBD area depositd at all Bin Center collection point shall be disposed <u>3 time weekly</u> to the Governmanet approve site using approve dump truck or other approve turck.</p> <p>- it is the responisbality of the contractor to clean the area of the bin center by washing and cleaning appropriately after collecting</p> <p>Chancellor Hall, Admin Building, Pro chancellor Art Center, I.H.S building, I.H.S Building extension, I.S. Building, Maintenance Centre, SHBIE, Married Qtrs (KBFC Bldg), HEP Canteen Area, Faculty of Science, Library building and any other Buildings and facilities in UBD compound AS INSTRUCTED BY S.O.</p>					
TOTAL AMOUNT					

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DARUSSALAM**

3 SUMMARY OF TENDER

Bil	Description	Amount \$ ¢
1	PRELIMINARIES	
2	CLEANING AND HOUSEKEEPING WORKS (BUILDING & COMPOUND)	
Total Amount		

Validity Offer : **6 (six) months (from the date of quotation)**

Defect Liability period: **6 (six) months**

Liquidated and Ascertained Damages (LAD): \$ 25.00 / **day**
For each day the works remain incomplete
(If none stated, then the Contract Administrator
may certify a reasonable sum as compensation
for delay).

Contract period : 2 MONTHS

Contract / Address:

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(Official Chop / Signature)

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