

Summary Specification	
BIL. SEBUTHARGA/QUOTATION REF.:	<u>UBD/Q/046/2025 (HEP) - [G]</u>
BIL. TAWARAN/TENDER REF.:	
TARIKH DIKLANKAN :	<u>20 Mei 2025 [Selasa]</u>
TARIKH TUTUP :	<u>03 Jun 2025 [Selasa]</u> JAM: 2 Petang
DOCUMENT FEE : B\$ 10.00	

### IMPORTANT

The Official PDF quotation/tender form will be send via email once UBD Official receipt issued and send to vendors/supplier for confirmation of payment received.

Mode of Payments > REFER IN UBD WEBSITE

Please take note that the document fee for each of the New and Extended quotations will be BND 10.00 each

**Important Note:** Please ensure that you provide the correct details when making the payment.

Please email proof of the above payment to [helpdesk.epay@ubd.edu.bn](mailto:helpdesk.epay@ubd.edu.bn) , [finance@ubd.edu.bn](mailto:finance@ubd.edu.bn), [eprocurement.support@ubd.edu.bn](mailto:eprocurement.support@ubd.edu.bn).

TITLE :		<u>TO SUPPLY &amp; DELIVER REFRESHMENT, PROVIDE CATERING SERVICES FOR UNIVERSITI BRUNEI DARUSSALAM 37th CONVOCATION 2025</u>
No.	Quantity	SPECIFICATIONS
1	80 - 100 pax	<b>VIP (morning – before event)</b> <ul style="list-style-type: none"> <li>• Coffee/ tea (separate sugar and milk)</li> <li>• 2 types of kueh (plates on stands / warmer)</li> </ul> Remarks: - <ul style="list-style-type: none"> <li>• Staff on hand (include staff charges)</li> </ul>
2	150 - 250 pax	<b>Tapau</b> <ul style="list-style-type: none"> <li>• Mineral water 600ml</li> <li>• 3 types of kueh</li> </ul> Remarks: - <ul style="list-style-type: none"> <li>• For breakfast/ hi-tea</li> <li>• Using paper disposable packing container</li> <li>• Cutleries + napkins to be provided</li> </ul>
3	500 - 1200 pax	<b>Tapau</b> <ul style="list-style-type: none"> <li>• Mineral water 600ml</li> <li>• Rice, vegetables, <b>and</b> either chicken, beef or fish</li> </ul> Remarks: - <ul style="list-style-type: none"> <li>• For breakfast/ hi-tea</li> <li>• Using paper disposable packing container</li> <li>• Cutleries + napkins to be provided</li> </ul>
4	500 - 1200 pax	<b>Tapau</b> <ul style="list-style-type: none"> <li>• Mineral water 600ml</li> <li>• Mee goreng with ayam goreng</li> </ul> Remarks: - <ul style="list-style-type: none"> <li>• For breakfast/ hi-tea</li> <li>• Using paper disposable packing container</li> <li>• Cutleries + napkins to be provided</li> </ul>

<b>TITLE :</b>		<b><u>TO SUPPLY &amp; DELIVER REFRESHMENT, PROVIDE CATERING SERVICES FOR UNIVERSITI BRUNEI DARUSSALAM 37th CONVOCATION 2025</u></b>
<b>No.</b>	<b>Quantity</b>	<b>SPECIFICATIONS</b>
5	500 - 1200pax	<b>Buffet</b> <ul style="list-style-type: none"> <li>• Tea/ coffee</li> <li>• Mineral water</li> <li>• 2 types of kueh</li> </ul> <p>Remarks: -</p> <ul style="list-style-type: none"> <li>• For morning and afternoon breaks</li> <li>• Full catering services</li> <li>• Staff on hand</li> <li>• Also for morning graduates</li> </ul>
6	600 - 1000 pax	<b>Buffet</b> <ul style="list-style-type: none"> <li>• Mineral water 1.5L</li> <li>• Cordial drinks</li> <li>• Rice, vegetables and either chicken or beef</li> <li>• Fresh Fruits</li> </ul> <p>Remarks: -</p> <ul style="list-style-type: none"> <li>• For lunch/ dinner</li> <li>• Warmers for food</li> <li>• Full catering services</li> </ul>
7	1500 - 2000 pax	<b>Buffet</b> <ul style="list-style-type: none"> <li>• Nasi Lemak with Condiments</li> <li>• Fried Chicken / Beef Rendang</li> <li>• Tea/ Coffee</li> <li>• Mineral water 1.5L</li> <li>• Fresh Fruits</li> </ul> <p>Remarks: -</p> <ul style="list-style-type: none"> <li>• For Convo day only</li> <li>• For breakfast (heavy)</li> <li>• Full catering services</li> <li>• Warmers for food</li> <li>• Staff on hand</li> </ul>
8	50 - 100 boxes	<b>Mineral water (600 ml) cartons</b> <p>Remarks: -</p> <ul style="list-style-type: none"> <li>• For AJK rehearsals (afternoon)</li> <li>• For afternoon graduates only (on convo day)</li> </ul>