

Summary Specification		
BIL. SEBUTHARGA/QUOTATION REF.:	<u>UBD/Q/082/2025 (UBD CONVO) - [G]</u>	
BIL. TAWARAN/TENDER REF. :		
TARIKH DIIKLANKAN :	<u>24 Jun 2025 [Selasa]</u>	
TARIKH TUTUP :	<u>08 Julai 2025 [Selasa]</u>	JAM: 2 Petang
DOCUMENT FEE :		B\$ 10.00

### IMPORTANT

The Official PDF quotation/tender form will be send via email once UBD Official receipt issued and send to vendors/supplier for confirmation of payment received.

Mode of Payments > REFER IN UBD WEBSITE

Please take note that the document fee for each of the New and Extended quotations will be BND 10.00 each

**Important Note:** Please ensure that you provide the correct details when making the payment.

Please email proof of the above payment to [helpdesk.epay@ubd.edu.bn](mailto:helpdesk.epay@ubd.edu.bn) , [finance@ubd.edu.bn](mailto:finance@ubd.edu.bn),[eprocurement.support@ubd.edu.bn](mailto:eprocurement.support@ubd.edu.bn).

TITLE :		<u>TO PRINT, SUPPLY &amp; DELIVER OF THE 37TH UBD CONVOCATION 2025 PROGRAMME BOOKS, UNIVERSITI BRUNEI DARUSSALAM</u>
No.	Quantity	SPECIFICATIONS
1	25 copies	<b>CONVOCATION MAIN PROGRAMME BOOK</b> <u>Hard covers (Main Programme Book)</u> Specifications: - Size A4 (Portrait) - Full colour front and back covers - Contents: 128gsm Matt Art Paper - Finishing: Perfect binding - Cover: Metallic Card or Art Card with laminate (260gsm) with single/Multi colour with the following: a) Foil Stamping b) Spot-UV, c) Die Cut d) Or Emboss/Deboss
1.2		<b>CONVOCATION MAIN PROGRAMME BOOK</b> <u>Soft cover (Main Programme book):</u> - A4 size (Portrait) - Full colour front and back covers and contents - Contents: 128gsm Matt Art Paper - Finishing: Saddle Stitch - Cover: Metallic Card or Art Card with laminate (260gsm) single/Multi colour either with the following: a) Foil Stamping b) Spot-UV, c) Die Cut d) Or Emboss/Deboss

TITLE :		<b><u>TO PRINT, SUPPLY &amp; DELIVER OF THE 37TH UBD CONVOCATION 2025 PROGRAMME BOOKS, UNIVERSITI BRUNEI DARUSSALAM</u></b>
No.	Quantity	SPECIFICATIONS
1.2.a	500 and below copies	Soft covers Approximate number of pages: 85-90 pages full colour 91-95 pages full colour 96-100 pages full colour 101-120 pages full colour 121-140 pages full colour
1.2.b	501 - 1000 copies	Soft covers Approximate number of pages: 85-90 pages full colour 91-95 pages full colour 96-100 pages full colour 101-120 pages full colour 121-140 pages full colour
1.2.c	1001 - 1500 copies	Soft covers Approximate number of pages: 85-90 pages full colour 91-95 pages full colour 96-100 pages full colour 101-120 pages full colour 121-140 pages full colour
1.2 d	1501-2000 copies	Soft covers Approximate number of pages: 85-90 pages full colour 91-95 pages full colour 96-100 pages full colour 101-120 pages full colour 121-140 pages full colour
1.2 e	2001 -2500 copies	Soft covers Approximate number of pages: 85-90 pages full colour 91-95 pages full colour 96-100 pages full colour 101-120 pages full colour 121-140 pages full colour
1.2 f	2501 -3000 copies	Soft covers Approximate number of pages: 85-90 pages full colour 91-95 pages full colour 96-100 pages full colour 101-120 pages full colour 121-140 pages full colour

<b>TITLE :</b>		<b><u>TO PRINT, SUPPLY &amp; DELIVER OF THE 37TH UBD CONVOCATION 2025</u></b> <b><u>PROGRAMME BOOKS, UNIVERSITI BRUNEI DARUSSALAM</u></b>
<b>No.</b>	<b>Quantity</b>	<b>SPECIFICATIONS</b>
1.3		<b>‘UBD Medals and Book Prizes’ booklet</b> Specifications: •Size A5 (Portrait) •Cover: 250gsm Conqueror • Full colour front and back covers and contents •Contents: 128gsm Matt Art paper Finishing: Saddle Stitch
1.3 a	500 and below copies	<b>Soft covers</b> Approximate number of pages: 10-15 pages full colour 16-20 pages full colour 21-25 pages full colour 26-30 pages full colour
1.3 b	501 - 1000 copies	
1.3 c	1501- 2000 copies	
1.3 d	2001 - 2500 copies	
1.3 e	2501 - 3000 copies	
1.3 f	10 copies	<b>Hard covers</b>
1.4	500 and below copies	<b>QR Code cards</b> Specifications: • Size: A5 (148mm x 210mm) • Stock: 250gsm2 Matte Art Card • Print: Full Color (single side)
	600 copies	
	700 copies	
	800 copies	
	900 copies	
	1000 copies	
1.5		<b>Parking Pass Cards</b> Specifications:
	1000 and below copies	• Size: A5 (148mm x 210mm) • Front page – 10 designs • Back page – 1 design (for all) • Stock: 250gsm2 Matte Art Card • Print: Full Color [double sided (back to back)]
	1001 - 2000 copies	
	2001 - 3000 copies	

TITLE :		<u>TO PRINT, SUPPLY &amp; DELIVER OF THE 37TH UBD CONVOCATION 2025</u> <u>PROGRAMME BOOKS, UNIVERSITI BRUNEI DARUSSALAM</u>
No.	Quantity	SPECIFICATIONS
1.6		<b>Folder</b> Specifications:
	500 and below copies	Size: A4 Size
	501 - 1000 copies	CLOSE: 8.50 Inches x 12 inches OPEN: 16.5 inches x 12 inches
	1001 - 1500 copies	Thickness: 15mm – 20mm
	1501 - 2000 copies	Material: Matte Laminate Art Card 300 Gsm2
	2001 - 2500 copies	
	2501 - 3000 copies	