



UBD BURSARY AWARD

Terms and Conditions

1. Introduction

This document outlines the terms and conditions for Universiti Brunei Darussalam Bursary Award (UBA). The Bursary Award was introduced in March 2016 to support and further facilitate Universiti Brunei Darussalam's vision of becoming a research-intensive university. The UBA is offered for doctorate study in Universiti Brunei Darussalam (UBD).

2. Application

Application for the UBA is made together with application for admission through the UBD Online Admission System (OASys). Completed applications must be submitted before the set closing date.

The application for the UBA is considered upon acceptance for admission to the doctorate programme applied for.

3. Facilities and Payments

3.1 Facilities

The facilities of the UBA are as follows:-

- a. Tuition fees, including registration and acceptance fees at the Universiti Brunei Darussalam
- b. On-campus accommodation (single occupancy of BND250.00 per month only) for the duration of the scholarship (for international students and locals outside of Brunei-Muara district).

4. Conditions of the UBA

4.1 Specific Criteria on Enrolment

The offer of a UBA is conditional upon enrolment in an approved graduate degree at UBD and maintaining all eligibility requirements as set out in this document.

4.2 Duration

The award of UBA for a doctorate programme is for maximum duration of three (3) years, subjected to bi-annual reviews. Universiti Brunei Darussalam reserves the right to suspend or terminate the scholarship within the duration stated.

If a UBA candidate is permitted by the University to extend their candidature beyond the duration of three (3) years, the candidate will be allowed to continue their studies without incurring tuition fees for the duration of the extension. However, the accommodation of the UBA will only be available until the end of the initial three (3) year duration.

4.3 Deferment

The UBA cannot be deferred.

4.4 Leave Entitlement

All UBA scholars are entitled to 21 days of leave per year. Leave must be applied through Office of Graduate Studies.

4.5 Leave-of-Absence

A scholar may, on medical or compassionate grounds, and with the approval of the relevant Faculty, apply for leave-of-absence from the University. The maximum period of leave-of-absence allowed is 4 semesters or 2 years in a student's candidature. During the period of leave-of-absence, all the financial benefits will be stopped and the candidature will be at a standstill. The candidature will be reactivated at the end of the approved period.

4.6 Transfer

UBA awarded to the candidate for a programme cannot be transferred to another programme.

4.7 Full-time Study Mode

All UBA are awarded on the basis that candidates maintain full-time study mode.

A candidate must register for their required module(s) every semester, to maintain an active registration status (*Please refer to "Regulation for the Degree of Doctor of Philosophy" that is applicable for your intake*). Semester breaks will be included in the calculation of semester 1 and semester 2 respectively. UBA will be terminated if a candidate converts to part-time study mode or fails to register for the required module(s) for full-time study.

4.8 Residency

Candidates are required to be in Brunei Darussalam during the period of scholarship. Those requiring field work outside of the country will be considered on a case-by-case basis by the Faculty and University, upon application.

4.9 Academic Performance

The UBA will continue as long as the candidate meets the academic requirements as defined by the Faculty and the University, maintains a full-time study mode in the approved programme, and maintains the eligibility requirements of the scholarship.

4.10 University Services

Candidates awarded with UBA are expected to contribute in teaching / tutoring sessions or its equivalent, and any other activities of the faculty concerned when it is required. This will be subject to the approval of the Faculty Dean concerned.

5. Termination and Returning of Funds

5.1 Grounds of Termination

The University reserves the right to terminate the scholarship.

A candidate's scholarship **will be** terminated if:-

- a. The candidate is discontinued or terminated from the programme;
- b. The registration status of the candidate is 'inactive';
- c. The candidate fails to maintain the eligibility criteria;
- d. The candidate fails to comply with the UBA terms and conditions including teaching and related activities of the faculty;
- e. The candidate fails to maintain satisfactory academic performance (based on results e.g. GPA or Supervisor's reports);
- f. The candidate is suspended or excluded by Universiti Brunei Darussalam for reasons deemed fit by the University as recommended by the Senate;
- g. The candidate fails to complete studies by the maximum duration of the candidature;
- h. The candidate is found to have provided false or misleading information of any kind;
- i. The candidate is found to be in breach of existing Rules and Regulations of the Universiti Brunei Darussalam, and existing laws of Negara Brunei Darussalam.

5.2 Provision of False Information

If the University has reason to believe that a candidate has provided false or misleading information, the University will terminate candidate's entitlement to the UBA and the candidate will be liable to pay back to the University the total sum of expenses incurred for the UBA.

5.3 Unsatisfactory Performance

If a candidate performs unsatisfactorily in academic or related work, the University will terminate candidate's entitlement to the UBA and the candidate will be liable to pay back to the University the total sum of expenses incurred for the UBA.

5.4 Consequences for Termination of Scholarship

In the event of termination of scholarship, the candidate will not be entitled to any further benefits and will be liable to pay back to the University, the total sum of expenses incurred for the UBA.

5.5 Consequences for Discontinuing of Studies

In the event of discontinuation of studies, i.e. withdrawal of candidature before graduating, the candidate will not be entitled to any scholarship benefits. The candidate will be liable to pay back the total sum of expenses incurred for the UBA to the University, except for unforeseen circumstances whereby it will be considered on a case-by-case basis.

~End of document~

Amended and approved SMT: