

<b>Summary Specification</b>	
BIL. SEBUTHARGA/QUOTATION REF.:	<u>UBD/Q/033/2026 (R&amp;S) - [G]</u>
TARIKH DIIKLANKAN :	<u>12 Mei 2026 [Selasa]</u>
TARIKH TUTUP :	<u>26 Mei 2026 [Selasa]</u> JAM: 2 Petang
DOCUMENT FEE : B\$ 10.00	

**Important Note:**

The Official PDF quotation/tender form will be send via email once UBD Official receipt issued and send to vendors/supplier for confirmation of payment received.

Please take note that the document fee for each of the New and Extended quotations will be BND 10.00 each

**Payment Information**

Quotations/tenders are identified as follows:

[G] – Kerajaan (Government Account)

Please ensure payment is made to the correct account:

[G] → UNIVERSITI BRUNEI DARUSSALAM [KERAJAAN]

Payment details and account numbers are available under “Mode of Payment” on the UBD website

**Note:** Please ensure that you provide the correct details when making the payment.

Please email proof of the above payment to [helpdesk.epay@ubd.edu.bn](mailto:helpdesk.epay@ubd.edu.bn) , [finance@ubd.edu.bn](mailto:finance@ubd.edu.bn), [eprocurement.support@ubd.edu.bn](mailto:eprocurement.support@ubd.edu.bn).

TITLE :		RE-QUOTE - TO PRINT, SUPPLY AND DELIVER UBD'S 40TH ANNIVERSARY COMMEMORATIVE STAMP
No.	Quantity	SPECIFICATIONS
1	200 units	<p><b>PAPER DISPLAY FOR 100MM x 100MM MINIATURE SHEET</b></p> <ul style="list-style-type: none"> <li>• Full color printing double sided</li> <li>• Paper Stock: 320gsm2 Matte Art Card (or recommended by printer)</li> </ul> <p>Finishing:</p> <ul style="list-style-type: none"> <li>• ROSE GOLD FOIL STAMP on front side only</li> <li>• Front side: 110 x 110 mm plastic film added adhesive at bottom section to slip in 100mm x 100mm sheet</li> <li>• Plastic wrapper to include</li> </ul>
2	100 units	<p><b>PAPER FOLDER FOR UNCUT STAMP SHEET</b></p> <ul style="list-style-type: none"> <li>• CLOSED A4, OPEN A3</li> <li>• Full color printing double sided</li> <li>• Paper Stock: 320gsm2 Matte Art Card (or recommended by printer)</li> </ul> <p>Finishing:</p> <ul style="list-style-type: none"> <li>• Spot UV (areas specified in PDF)</li> <li>• 240mm x 190mm Plastic Film added adhesive at bottom section to slip in 180mm x 220mm stamp sheet</li> <li>• To be plastic wrapped as closed A4 folder</li> </ul>
3	300 units	<p><b>HARDCOVER FOLDER WITH POPUP 3D ARTWORK FOR FIRST DAY COVER ENVELOPE</b></p> <ul style="list-style-type: none"> <li>• CLOSED A4 (landscape), OPEN A3, BIFOLD, full color printing</li> <li>• Exterior: Hardcover strawboard, matte (or recommended by printer)</li> <li>• Interior: Matte or Metallic paper</li> </ul> <p>Finishing:</p> <ul style="list-style-type: none"> <li>• Spot UV on exterior cover (areas specified in PDF)</li> <li>• 250mm x 130mm Plastic Film added adhesive at bottom section to slip in 220mm x 110mm envelope</li> <li>• To be plastic wrapped as closed A4 folder</li> <li>• Custom cut out of artwork</li> </ul>



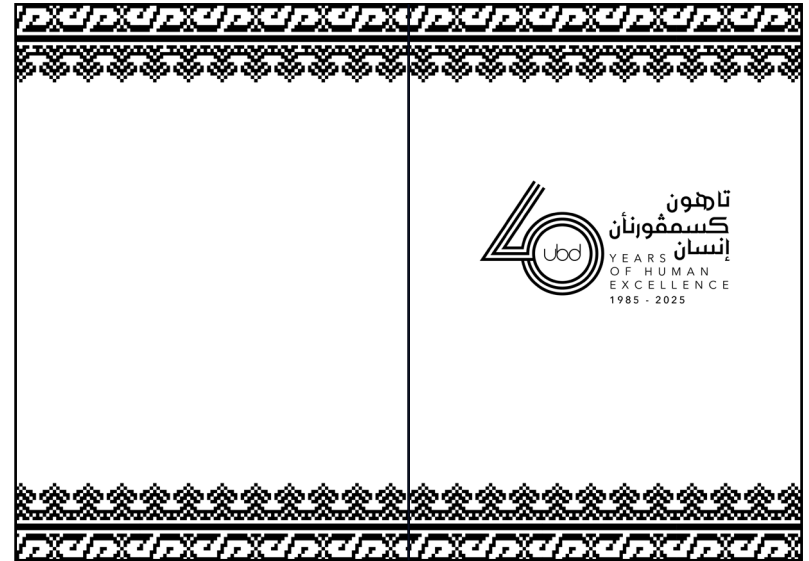
## PAPER FOLDER FOR UNCUT STAMP SHEET

CLOSED A4, OPEN A3  
Full colour printing double sided

Paper Stock:  
320gsm2 Matte Art Card  
(or recommended by printer)

- Finishing:
- Spot UV (areas specified in PDF)
  - 240mm x 190mm Plastic Film added adhesive at bottom section to slip in 180mm x 220 stamp sheet
  - To be plastic wrapped as closed A4 folder

Contact designer for clarification:  
Ziggy (hazazi.latif@ubd.edu.bn) (8716896)



## AREAS FOR SPOT-UV



- Plastic film 240x190mm, must be able to slip in 180x220mm sheet

- adhesive only added at bottom section

## INTERIOR



## EXTERIOR

## PAPER DISPLAY for 100mm x 100mm miniature sheet.

Full colour printing double sided

Paper Stock:  
320gsm2 Matte Art Card  
(or recommended by printer)

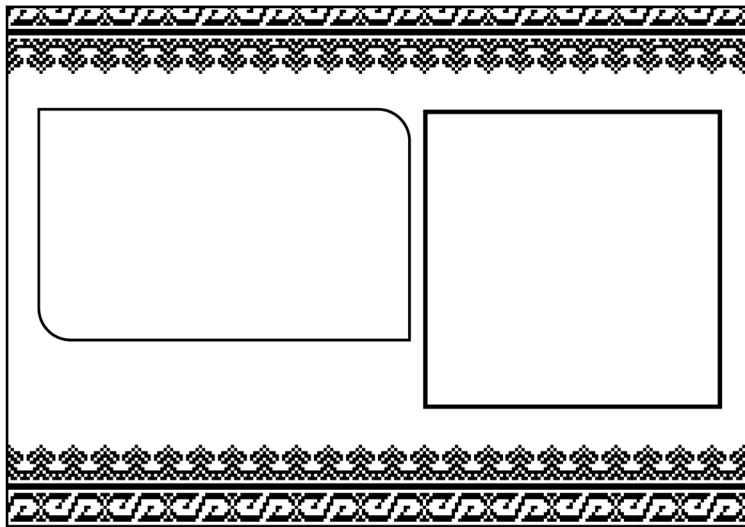
Finishing:

- **ROSE GOLD FOIL STAMP** on Front side only
- Front side: 110 x 110 mm Plastic Film added adhesive at bottom section to slip in 100mm x 100mm sheet
- plastic wrapper to include

Contact designer for clarification:  
Ziggy (hazazi.latif@ubd.edu.bn) (8716896)



### AREAS FOR FOIL STAMPING



BACK

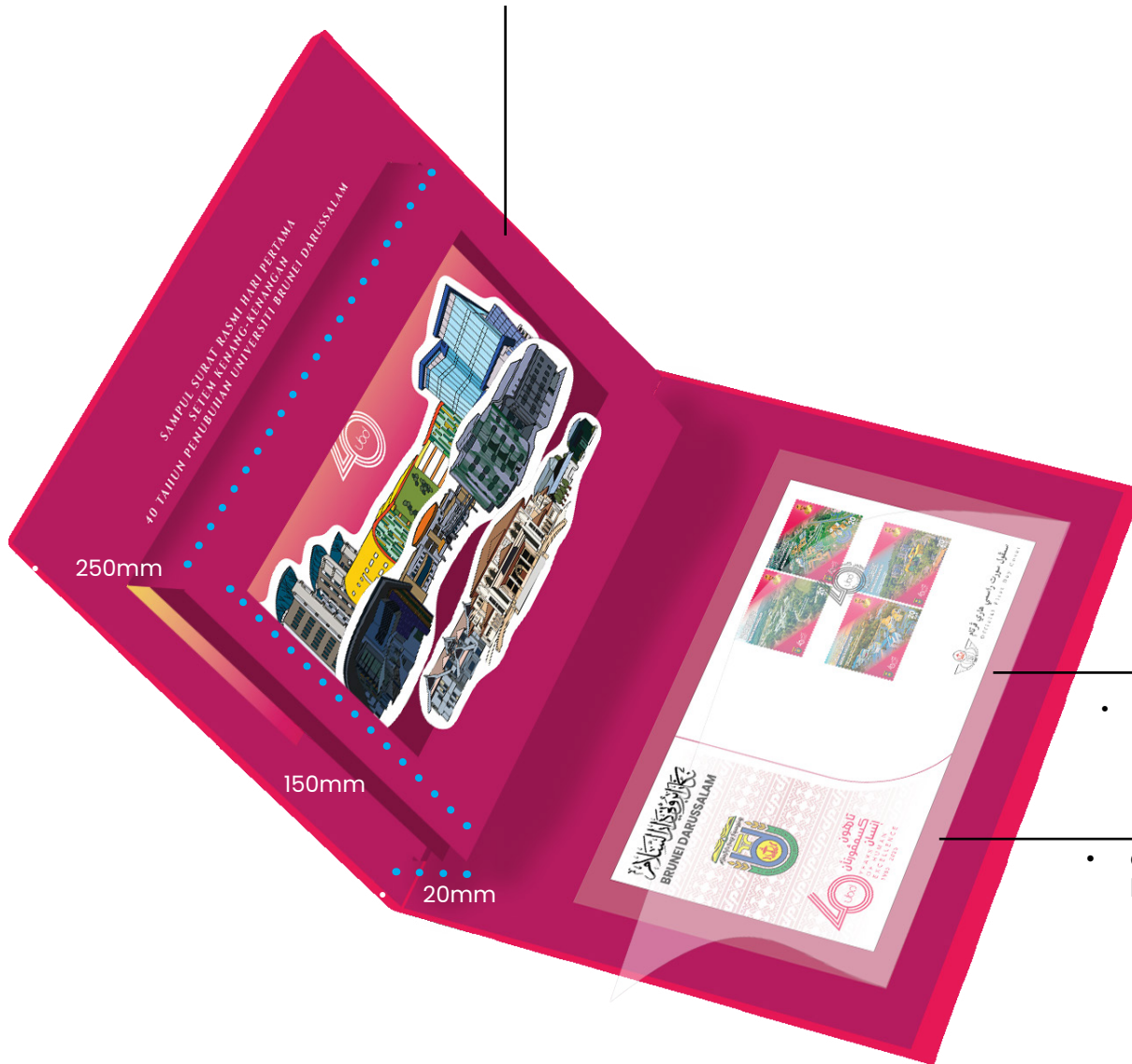


FRONT

- Plastic film 110mmx110mm, must be able to slip in 100x110mm sheet

- adhesive only added at bottom section

Pop up artwork  
 250mm width x 150mm height x 20mm length  
 Bottom attached to right side  
 background of pop up attached to left side.  
 Must fold neatly into folder



## HARDCOVER FOLDER with POPUP 3D artwork FOR First Day Cover Envelope

CLOSED A4 (landscape), OPEN A3, BIFOLD  
 Full colour printing

Exterior:

Hardcover strawboard, Matte (or recommended by printer)

Interior: Matte or Metallic Paper

Finishing:

- Spot UV on exterior cover (areas specified in PDF)
- 250mm x 130mm Plastic Film added adhesive at bottom section to slip in 220mm x 110mm envelope
- To be plastic wrapped as closed A4 folder
- custom cut of artwork

Contact designer for clarification:

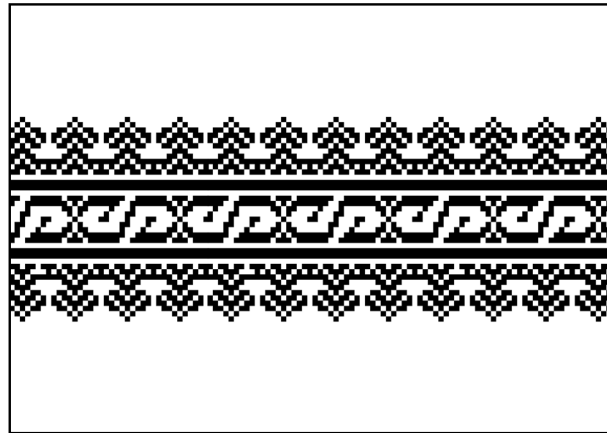
Ziggy (hazazi.latif@ubd.edu.bn) (8716896)

- 250mm x 130mm Plastic Film to slip in 220mm x 110mm envelope

- adhesive only added at bottom section



**BACKCOVER**



**AREAS FOR SPOT-UV**



**FRONT COVER**



**AREAS FOR SPOT-UV**

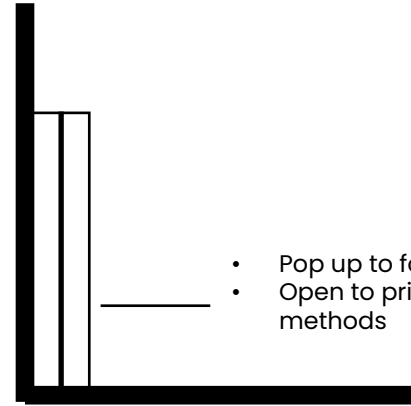


**FOLDER INTERIOR**



**POP UP LAYERS WHEN COMBINED**

- Background Pop up to be attached to left side



- Pop up to fold neatly when closed
- Open to printer recommendations for methods

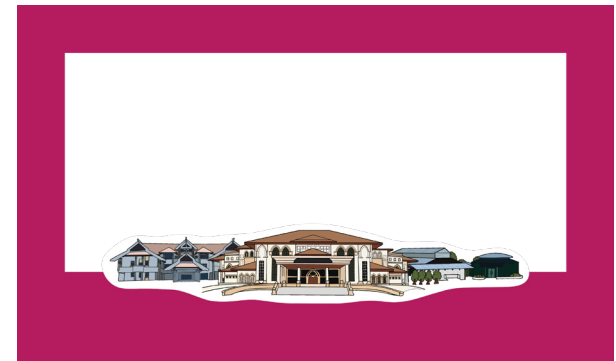
- Pop up to be attached to right side



**BACKGROUND**

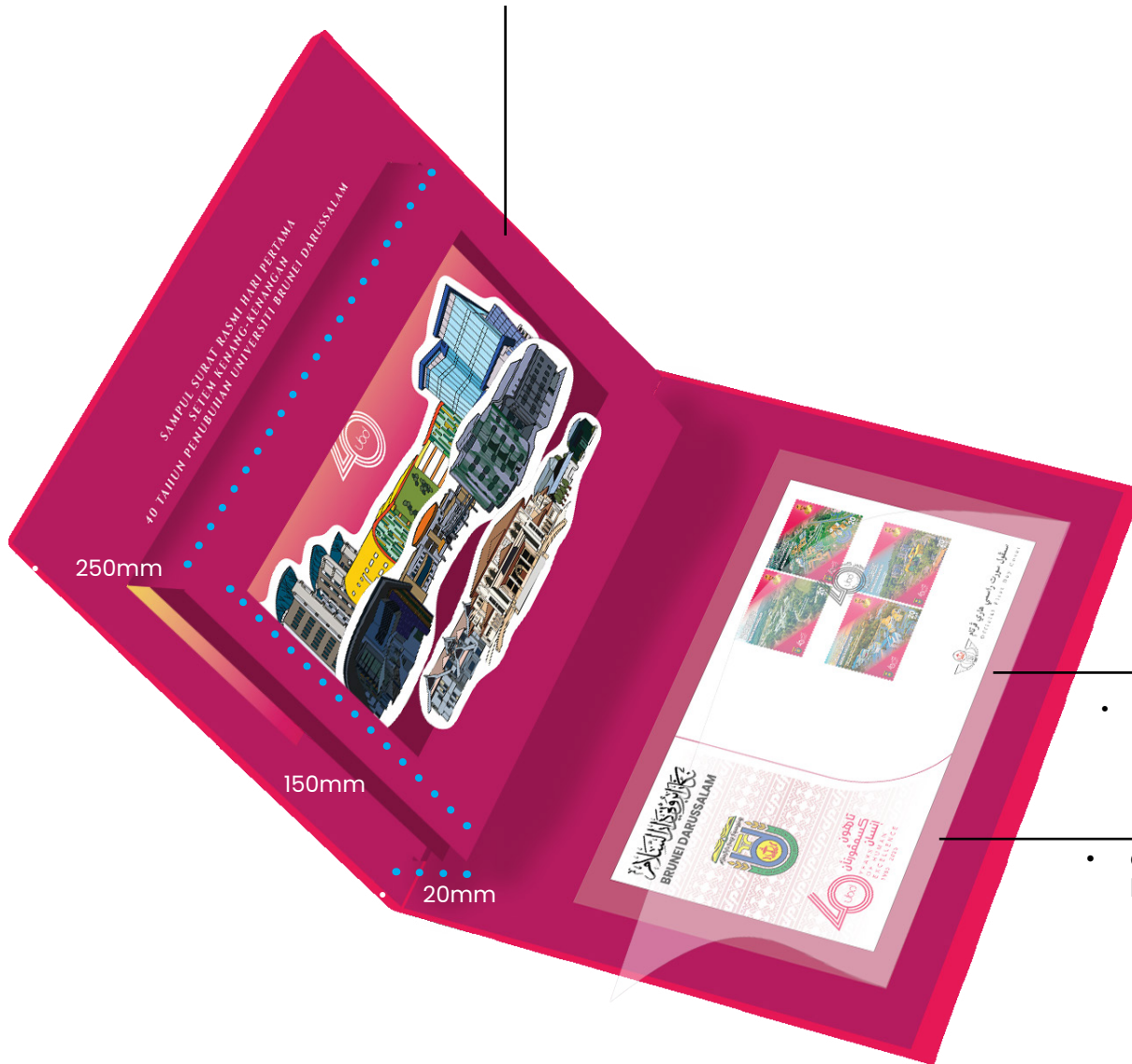


**MIDDLE**



**FOREGROUND**

Pop up artwork  
 250mm width x 150mm height x 20mm length  
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 background of pop up attached to left side.  
 Must fold neatly into folder



## HARDCOVER FOLDER with POPUP 3D artwork FOR First Day Cover Envelope

CLOSED A4 (landscape), OPEN A3, BIFOLD  
 Full colour printing

Exterior:

Hardcover strawboard, Matte (or recommended by printer)

Interior: Matte or Metallic Paper

Finishing:

- Spot UV on exterior cover (areas specified in PDF)
- 250mm x 130mm Plastic Film added adhesive at bottom section to slip in 220mm x 110mm envelope
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- custom cut of artwork

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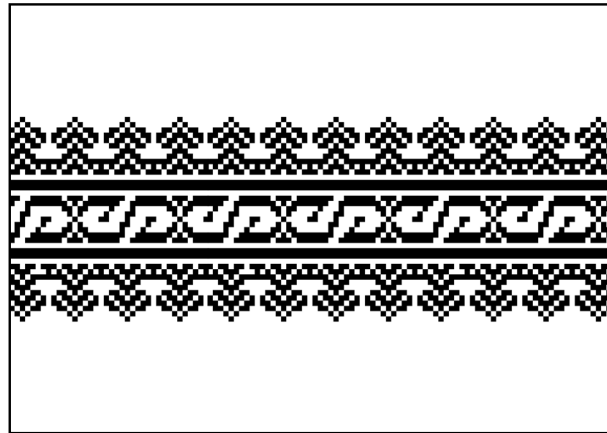
Ziggy (hazazi.latif@ubd.edu.bn) (8716896)

- 250mm x 130mm Plastic Film to slip in 220mm x 110mm envelope

- adhesive only added at bottom section



**BACKCOVER**



**AREAS FOR SPOT-UV**



**FRONT COVER**



**AREAS FOR SPOT-UV**

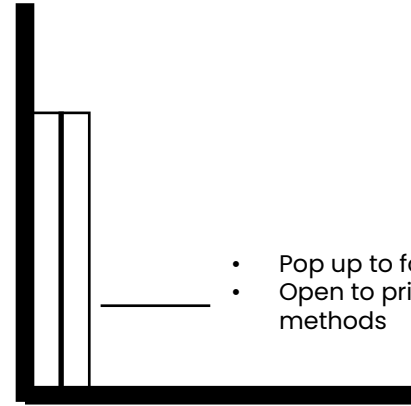


**FOLDER INTERIOR**



**POP UP LAYERS WHEN COMBINED**

- Background Pop up to be attached to left side



- Pop up to fold neatly when closed
- Open to printer recommendations for methods

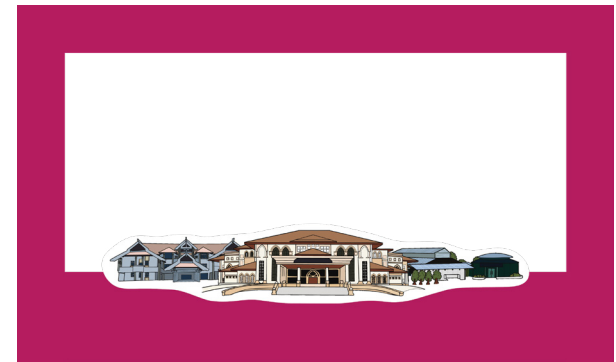
- Pop up to be attached to right side



**BACKGROUND**

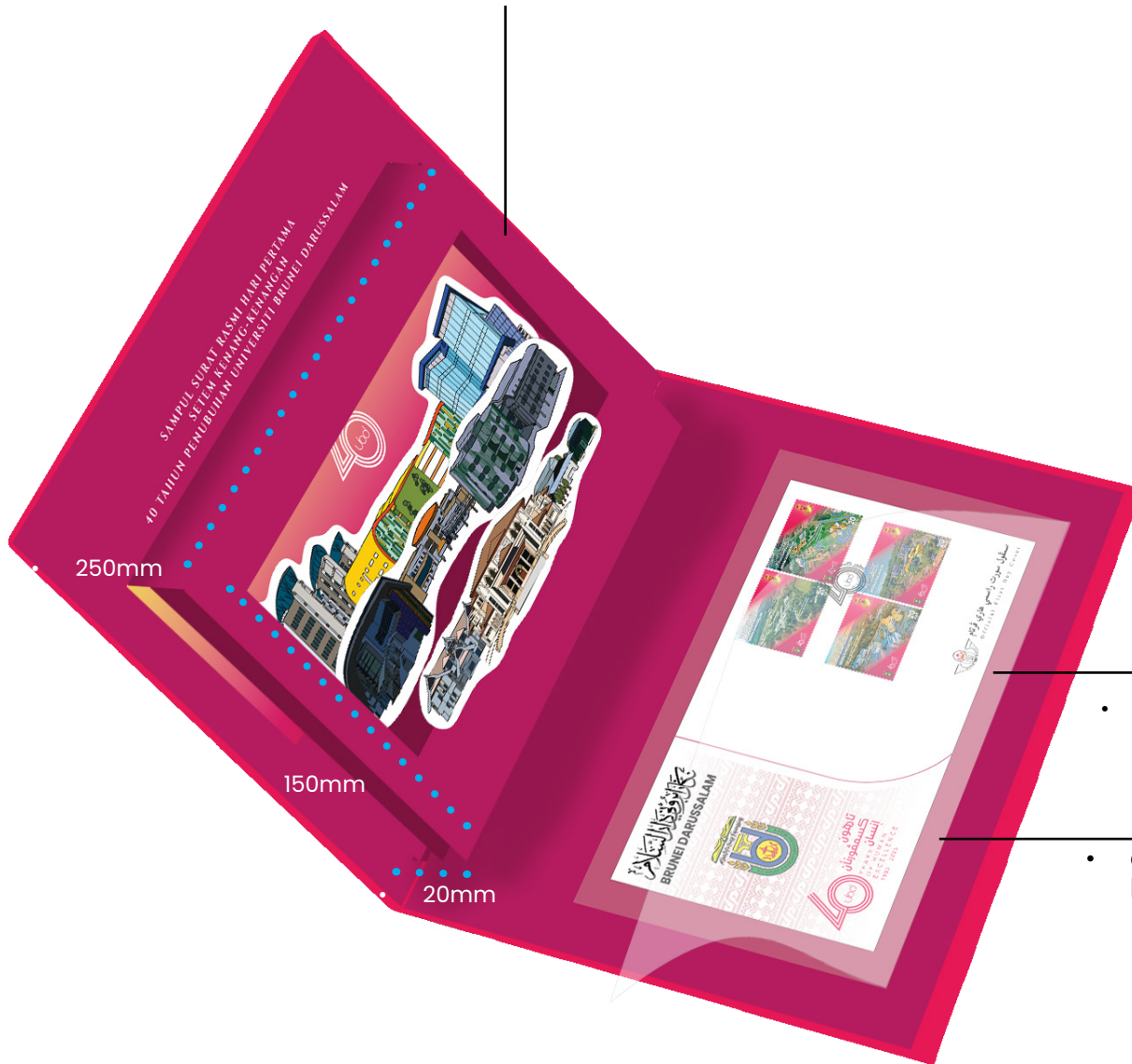


**MIDDLE**



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## HARDCOVER FOLDER with POPUP 3D artwork FOR First Day Cover Envelope

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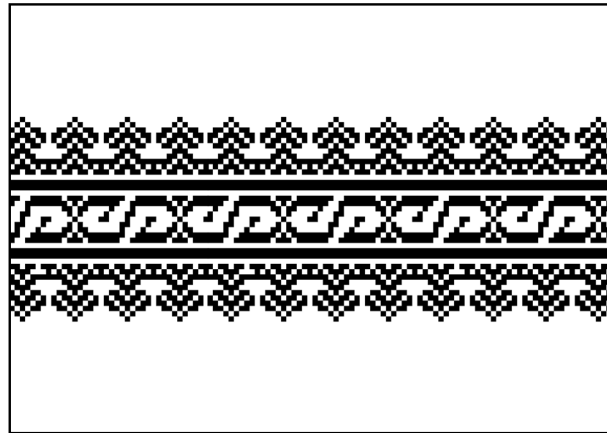
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- 250mm x 130mm Plastic Film to slip in 220mm x 110mm envelope

- adhesive only added at bottom section



**BACKCOVER**



**AREAS FOR SPOT-UV**



**FRONT COVER**



**AREAS FOR SPOT-UV**

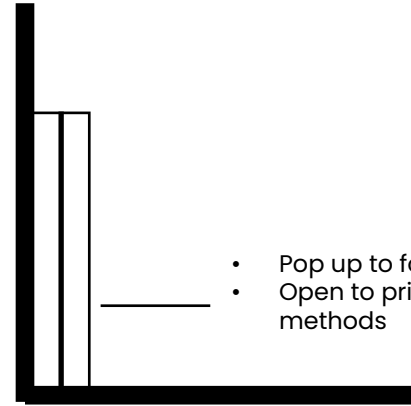


**FOLDER INTERIOR**



**POP UP LAYERS WHEN COMBINED**

- Background Pop up to be attached to left side



- Pop up to fold neatly when closed
- Open to printer recommendations for methods

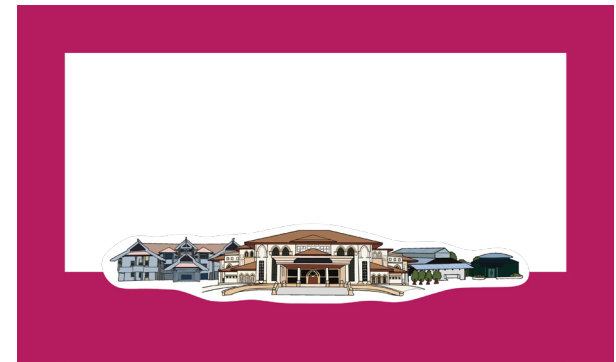
- Pop up to be attached to right side



**BACKGROUND**



**MIDDLE**

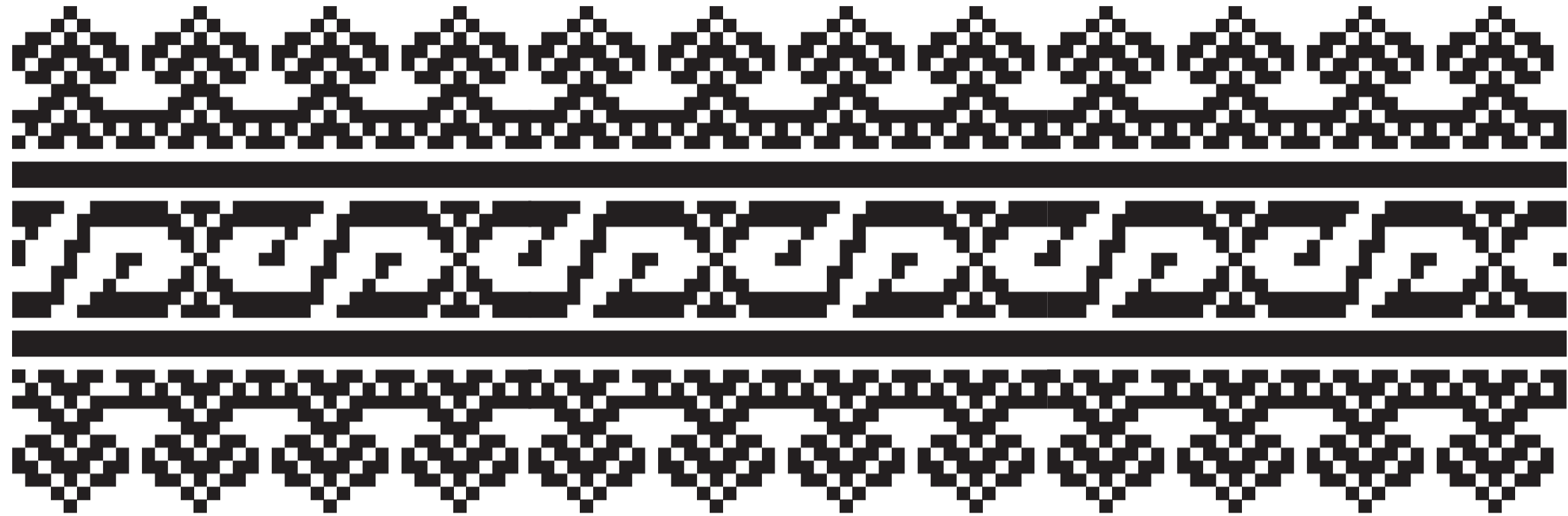


**FOREGROUND**



SETEM KENANG-KENANGAN  
40 TAHUN PENUBUHAN UNIVERSITI BRUNEI DARUSSALAM

COMMEMORATIVE STAMPS FOR  
THE 40<sup>TH</sup> ANNIVERSARY OF UNIVERSITI BRUNEI DARUSSALAM



SETEM KENANG-KENANGAN  
40 TAHUN PENUBUHAN UNIVERSITI BRUNEI DARUSSALAM

COMMEMORATIVE STAMPS FOR  
THE 40<sup>TH</sup> ANNIVERSARY OF UNIVERSITI BRUNEI DARUSSALAM

SAMPUL SURAT RASMI HARI PERTAMA  
SETEM KENANG-KENANGAN  
40 TAHUN PENUBUHAN UNIVERSITI BRUNEI DARUSSALAM



SAMPUL SURAT RASMI HARI PERTAMA  
SETEM KENANG-KENANGAN  
40 TAHUN PENUBUHAN UNIVERSITI BRUNEI DARUSSALAM

