

Summary Specification	
BIL. SEBUTHARGA/QUOTATION REF.:	UBD/Q/034/2026 (HEP) - [G]
TARIKH DIKLANKAN :	<u>12 Mei 2026 [Selasa]</u>
TARIKH TUTUP :	<u>26 Mei 2026 [Selasa]</u> JAM: 2 Petang
DOCUMENT FEE : B\$ 10.00	

Important Note:

The Official PDF quotation/tender form will be send via email once UBD Official receipt issued and send to vendors/supplier for confirmation of payment received.

Please take note that the document fee for each of the New and Extended quotations will be BND 10.00 each

Payment Information

Quotations/tenders are identified as follows:

[G] – Kerajaan (Government Account)

Please ensure payment is made to the correct account:

[G] → UNIVERSITI BRUNEI DARUSSALAM [KERAJAAN]

Payment details and account numbers are available under “Mode of Payment” on the UBD website

Note: Please ensure that you provide the correct details when making the payment.

Please email proof of the above payment to helpdesk.epay@ubd.edu.bn , finance@ubd.edu.bn, eprocurement.support@ubd.edu.bn.

TITLE :		TO SUPPLY & DELIVER REFRESHMENT, PROVIDE CATERING SERVICES FOR UNIVERSITI BRUNEI DARUSSALAM 38th CONVOCATION 2026
No.	Quantity	SPECIFICATIONS
1	80 - 100 pax	<p>VIP (morning – before event)</p> <ul style="list-style-type: none"> • Coffee/ tea (separate sugar and milk) • 2 types of kueh (plates on stands / warmer) <p>Remarks: -</p> <ul style="list-style-type: none"> • Staff on hand (include staff charges)
2	150 - 250 pax	<p>Tapau</p> <ul style="list-style-type: none"> • Mineral water 600ml • 3 types of kueh <p>Remarks: -</p> <ul style="list-style-type: none"> • For breakfast/ hi-tea • Using paper disposable packing container • Cutleries + napkins to be provided
3	500 - 1200 pax	<p>Tapau</p> <ul style="list-style-type: none"> • Mineral water 600ml • Rice, vegetables, and either chicken, beef or fish <p>Remarks: -</p> <ul style="list-style-type: none"> • For lunch/dinner • Using paper disposable packing container • Cutleries + napkins to be provided
4	500 - 1200 pax	<p>Tapau</p> <ul style="list-style-type: none"> • Mineral water 600ml • Mee goreng with ayam goreng <p>Remarks: -</p> <ul style="list-style-type: none"> • For breakfast (heavy) • Using paper disposable packing container • Cutleries + napkins to be provided
5	400 - 500pax	<p>Buffet</p> <ul style="list-style-type: none"> • Coffee/Tea • Mineral water • 2 types of kueh

		<p>Remarks: -</p> <ul style="list-style-type: none"> • For morning and afternoon breaks • Full catering services • Staff on hand • Also for morning graduates
6	600 - 1000 pax	<p>Buffet</p> <ul style="list-style-type: none"> • Mineral water 1.5L • Cordial drinks • Rice, vegetables and either chicken or beef • Fresh Fruits <p>Remarks: -</p> <ul style="list-style-type: none"> • For lunch/ dinner • Warmers for food • Full catering services
7	1500 - 2000 pax	<p>Buffet</p> <ul style="list-style-type: none"> • Nasi Lemak with Condiments • Fried Chicken / Beef Rendang • Tea/ Coffee • Mineral water 1.5L • Fresh Fruits <p>Remarks: -</p> <ul style="list-style-type: none"> • For Convo day only • For breakfast (heavy) • Full catering services • Warmers for food • Staff on hand
8	50 - 100 boxes	<p>Mineral water (600 ml) cartons</p> <p>Remarks: -</p> <ul style="list-style-type: none"> • For AJK rehearsals (afternoon) • For afternoon graduates only (on convo day)