Summary Specification			
BIL. SEBUTHARGA/QUOTATION REF.:		UBD/Q/210/2026 (RC) - [G]	
TARIKH DIIKLANKAN :	03 November 2026 [Selasa]		
TARIKH TUTUP :	17 November 2026 [Selasa]	JAM: 2 Petang	
		DOCUMENT FEE :	B$ 10.00

Important Note:

The Official PDF quotation/tender form will be send via email once UBD Official receipt issued and send to vendors/supplier for confirmation of payment received.

Please take note that the document fee for each of the New and Extended quotations will be BND 10.00 each

Payment Information

Quotations/tenders are identified as follows:
[G] – Kerajaan (Government Account)

Please ensure payment is made to the correct account:
[G] → UNIVERSITI BRUNEI DARUSSALAM [KERAJAAN]

Payment details and account numbers are available under "Mode of Payment" on the UBD website

Note: Please ensure that you provide the correct details when making the payment.

Please email proof of the above payment to helpdesk.epay@ubd.edu.bn. , finance@ubd.edu.bn, eprocurement.support@ubd.edu.bn.

TITLE :		**FULL-SERVICE MAINTENANCE FOR THE DIGITAL COLOUR PRINTING PRESS AND MONOCHROME PRODUCTION PRESS**
No.	**Quantity**	**SPECIFICATIONS**
1		**Scope of service** Full-service maintenance of UBD's existing printing machines, including servicing, technical support, consumables and replacement parts as specified below.
1.2		**Contract period** Thirty-six (36) months, commencing on a date determined by UBD.
1.3	1 unit	**Printing machine 1** Fuji Xerox 700i DCP — Serial No. 302596. Monochrome and colour copying/printing in A4 and A3 sizes. 1 unit
1.4	1 unit	**Printing machine 2** Fuji Xerox D125 — Serial No. 731057. Monochrome copying/printing in A4 and A3 sizes. 1 unit
1.5	1 unit	**Printing machine 3** Fuji Xerox DC-IV C2270 — Serial No. 104467. Monochrome and colour copying/printing in A4 and A3 sizes. 1 unit
1.6		**Response time** Respond to service calls within two (2) to four (4) hours. Tenderers shall state their service hours.
1.7		**Preventive maintenance** Provide monthly servicing and preventive maintenance for all three machines.
1.8		**On-site support** Provide on-site servicing and standby technical support at UBD.
1.9		**Temporary replacement** Provide a temporary replacement unit if a breakdown remains unresolved for more than three (3) days.
1.10		**Replacement parts** Replace parts affected by manufacturing defects. Tenderers shall state whether wear and tear is covered

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No.	**Quantity**	**SPECIFICATIONS**
1.11		**Consumables** Include copying/printing consumables and clearly state any exclusions
1.12		**Installation and setup** Include installation, configuration and user setup for connected devices, where required
1.13		**Service coverage** All agreed maintenance services, parts and consumables shall be included without additional charges throughout the contract period.
1.14		**Compliance** Tenderers shall confirm compliance and clearly state any exclusions or limitations.