RINGKASAN SEBUTHARGA
SUMMARY OF QUOTATION

Tajuk / Title **RENOVATION TO VICE CHANCELLOR'S OFFICE, UNIVERSITI BRUNEI DARUSSALAM**

Bil. Sebutharga **UBD/Q/ 246 /2026**

Quotation No.

Bil. No.	**Keterangan** / Description	**Unit** Unit	**Kuantiti** Quantity	**Kadar** Rate	**Jumlah** /Amount ($) (¢)
	Supply all necessary and appropriate labour, approved materials, proper and safe hand and/or powered tools and equipment including scaffolding and transportation (where necessary), for the proper, safe execution, completion and in accordance to the S.O's instructions and satisfaction, for the following scope of works (to remove/disconnect/demolish existing, fabricate, supply and install) or otherwise as stated below :□				
1	**DEMOLITION AND DISMANTLING WORK**				
	VICE CHANCELLOR'S OFFICE	Lump	sum		
	To remove and take out existing Cabinet and make good of the affected area with plastered cement screed and ceiling to be covered and all other necessary works required. As per S.O. instruction.				
2	**PAINTING TO WALL**				
2.1	To **prepare surface** to be repainted by removal of all loose paints, nail, etc. and plaster / putty all imperfection and to remove one row leacture seats to S.O satisfaction to manufacture spec and procedure	Lump	sum		
2.2	Supply all labour, materials, tools, etc. to prepare, clean and apply **2 undercoat and 2 finishing coats** strict accordance to Manufacturer's instructions; For Interior and Exterior wall. Color to S.O.'s approval.	Lump	sum		
3	**FLOORING**				
3.1	To remove and dismantle existing carpet and make good of the affected area and remove off site. All area.	Lump	sum		
3.2	To supply and install new **SPC Flooring with integral cushion backing/underlay c/w skirting**, installation to manufacture instruction c/w all other accessories, adhsive etc. colour and pattern to S.O approved.				
3.1.a	Vice Chancellor's office	M^2	53.90		
3.1.b	Admin office	M^2	39.00		
3.1.c	Assistant Registrar's office	M^2	23.12		
3.1.d	Confidential Secretary's office, Filling area and corridor	M^2	32.00		
3.1.e	Pantry room	M^2	34.00		
3.3	To supply and construct new concrete raised flooring to the existing balcony area to match the finished floor level of the adjoining internal room, including levelling, screeding where required, preparation of existing surface and all necessary materials and associated works, complete and ready to receive new floor finishes, all to S.O.'s approval.	M^2	7.19		
4	**DOOR**				
4.1	To supply and install new double-leaf swing door using 6mm glass and matte black powder-coated aluminum frames, c/w floor springs, lockset, aluminum handle, patch fitting, weather seal sealant and other necessary fittings and accessories required. To S.O.'s approval. Measurement: 1600mm (L) x 2300mm (H)	Nos	1		
4.2	To supply and install new single-leaf swing door using 6mm glass and matte black powder-coated aluminum frames, complete with all necessary fittings, door closer, door hinges, lockset, aluminum handle, sealant and accessories as required. To S.O.'s approval Measurement: 1000mm (L) x 2300mm (H)	Nos	5		
				(PAGE 1) TOTAL AMOUNT: Bring forward to page 4	

Bil. No.	Keterangan / Description	Unit Unit	Kuantiti Quantity	Kadar Rate	Jumlah /Amount ($) (¢)
5	**WALL**				
5.1	FILLING ROOM **To remove existing Glass wall** and sliding door. Fabricate, supply and install new gypsum wall both sides and frames Using galvanized iron C channel metal frame. All connections shall be of the same material as the framing system. thickness to S.O approved, all works to be in accordance with manufactures details and specification, Including 2 or 3 coats of Painting. and all other necessary works required.	M^2	18.20		
5.2	CONFIDENTIAL SECRETARY ROOM To supply and construct new **glass wall using 6mm thick glass with matte black powder-coated aluminium frame, including one door opening**, complete with all necessary fittings, door hinges, sealant and accessories as required. to S.O.'s approval. Refer drawing attached. Measurements: 2600mm (L) x 2700 mm (H)	M^2	7.80		
5.3	Supply and install matte black powder-coated aluminium fixed windows with minimum 6mm thick clear glass panels to **enclose the existing balcony area,** complete with aluminium frames, glazing beads, sealants, flashings, trims, fixings and all necessary fittings and accessories to provide a complete and weather-tight installation.	M^2	10.35		
5.4	To construct and lay brick wall, reinforced at every fourth course with mesh reinforcement including 20mm thk cement/sand plastering on both side existing to **cover back the opening from door and Balcony area**, to S.O instruction and Satisfaction.	Lot	1.00		
5.5	Supply and install melamine-faced board to both sides of existing office wall, including all necessary supports, trims, fixings and accessories, complete. Design, colour and finish shall be subject to S.O.'s approval.	m^2	33.30		
5.6	Supply and apply concrete-effect textured paint/finishing to existing wall surface, including surface preparation, primer/base coat and all necessary coats to achieve an even textured concrete appearance, complete in accordance with manufacturer's recommendations. Colour, texture and finish shall be subject to S.O.'s approval.	m^2	18.10		
6	**FABRICATION AND CARPENTRIES**				
6.1	FILLING CABINET WITH SHELF To construct, fabricate, supply and install new filling cabinet with shelves (divided into 400mm spacing rows and several columns) in melamine board finish. To S.O approved and all other necessary works required. ~Measurements: 6000mm (L) x 2000mm (H) x 400mm (D)	Lot	1		
6.2	PANTRY CABINETS To design, construct and fabricate built-in **timber-based pantry cabinetry in melamine-faced** board finish, comprising base cabinets below a **solid surface countertop**, wall-mounted/hanging cabinets, open shelving and **designated spaces for refrigerator and other pantry appliances**, complete with cabinet doors, adjustable shelves, drawers where required, hinges, handles, drawer runners including stainless steel kitchen sink (450w x 400d x 200h) complete with faucet, plumbing connecting to nearest existing services including waste pipe and all necessary fittings, supports and accessories. Design, internal arrangements, dimensions, colour and finish shall be subject to S.O.'s approval. Measurement: Measurements: 3000mm (L) x 2700mm (H) x 600mm (D) Refer to drawing in Appendix A	Lot	1		
				(PAGE 2) TOTAL AMOUNT: Bring forward to page 4	

Bil. No.	Keterangan / Description	Unit Unit	Kuantiti Quantity	Kadar Rate	Jumlah /Amount ($) (¢)
6.3	**DISPLAY CABINETS AT VICE CHANCELLOR'S OFFICE** To design, construct and fabricate new display cabinets **arranged back-to-back** at the centre of the room, integrated LED display lighting, complete with approved glass panel doors, internal display shelves, locking mechanisms, hinges, handles, necessary framing, edging, fittings and all associated accessories and works as required, with materials and finishes subject to S.O.'s approval. Measurements: 2400mm (L) x 2400mm (H) x 700mm (D) Refer to drawing in Appendix A	Nos.	2		
6.4	**BUILT IN WARDROBE** To construct, fabricate, supply and install new full ceiling-height built-in wardrobe in melamine-faced board finish, comprising compartments for hanging clothes with clothes rails, adjustable shelving, drawers at lower level and mirror and all necessary fittings, supports and accessories. Internal arrangement, dimensions, design, colour and finish shall be subject to S.O.'s approval Measurements: 2300mm (L) x 2700mm (H) x 600mm (D)	Lot	1		
6.5	**BUILT IN DISPLAY CABINET AND WALL PANELLING WITH HIDDEN DOOR** To design, construct and fabricate new full-height built-in cabinet feature wall, constructed using approved melamine boards, comprising arranged storage cabinets, drawers, display shelves and concealed hidden door on centrally positioned leading to the adjoining wardrobe area and toilet. The concealed door shall be finished flush with the surrounding cabinet panels using matching melamine boards to achieve a seamless appearance, complete with necessary framing, concealed hinges, soft-closing mechanisms, handles, shelving supports, edging, fittings and all associated accessories and works as required, all to S.O.'s approval. Refer to attached drawing. Measurements: 5700mm (L) x 2700mm (H) x Depth/width To be adjusted on site	Lot	1		
7	**CEILING BALCONY AREA**				
7.1	To supply, construct and install new acoustic ceiling complete with metal framing including painting to S.O.'s approval	M^2	10.50		
8	**ROOF BALCONY AREA**				
8.1	To supply and install new Klip-Lok profile metal roofing sheets in Orange Petal colour to the existing balcony area, complete with necessary supporting steel framing, roof battens or purlins, flashing, capping, sealants, concealed fixing clips, waterproofing provisions, roof heat insulation and all associated materials and accessories as required, complete to S.O.'s approval	m2	10.50		
				(PAGE 3) TOTAL AMOUNT: Bring forward to page 4	

Bil. No.	Keterangan / Description	Unit Unit	Kuantiti Quantity	Kadar Rate	Jumlah /Amount ($) (¢)
9	**ELECTRICAL WORKS**				
9.1	To upgrade Sub control Distribution Board suitable to new renovated room including testing and commissioning	Lot	1		
9.2	To supply and install 13A twin switch flush socket outlet using 2.5mm2 pvc/pvc cable ring circuit concealed inside the walll or ceiling in pvc conduit and other accessories including hacking and make good to complete the work and terminate to the nearest existing Distribution Board.	Nos	4		
9.3	To supply and install lighting point switch with 2 gang switch using 1.5mm2 pvc/pvc cable other accessories to complete the work and terminate to the nearest existing Distribution Board. Design to be approved by S.O.	No	1		
9.4	To supply, delivery and install 2.0 hp cassette type c/w 15 amps switch socket outlet with Isolator point using 4.0 mm2 pvc/pvc cable and other accessories, bracket and items including drain pipe with insulation etc.. to complete the work and terminate to the nearest existing Distribution Board.	No	1		
9.5	To supply and install a 20A cooker point using 4mm PVC/PVC cable, including all necessary accessories, hacking, making good of all surfaces, and termination to the new or nearest existing Distribution Board to S.O. approval.	No	1		
9.6	To supply and install T5 warm (3000k-4000k) with LED lightingvc(4ft) or equivalent complete with other accessories including hacking and make good to complete the work and terminate to the nearest existing Distribution Board.. Design to be approved by S.O.	Nos	8		
9.7	To supply and install new round concealed downlight, including all necessary accessories, hacking, and making good of all surfaces to complete the work. Design and wattage are subject to S.O. approval: 6 inch 30 Watt or wattage as per approval S.O)	Nos	2		
9.8	To supply and install new round concealed downlight, including all necessary accessories, hacking, and making good of all surfaces to complete the work. Design and wattage are subject to S.O. approval: 3 inch (3 Watt)	Nos	4		
9.9	To relocate existing Fingerprint/Card Network Access Controller set unit including all required material and accessories to complete the work including Wiring/Cable Works include to make good, hacking, installation, testing and commissioniong.	Lot	1		
9.10	To supply and install surface-mounted power track 600mm can support a maximum of 8000W c/w power adapter of 3 nos. Design to be approved by S.O.	No	1		
9.11	To relocate and reinstall existing light fittings to suit the revised office and filing room layouts, including all necessary modifications and extensions to existing wirings, reconnection to the respective switches, testing and making good disturbed finishes.	Lot	1		
9.12	To supply and install new ventilation fan points, including all necessary accessories, hacking, making good of all surfaces, and termination to the new or nearest existing Distribution Board to S.O. approval.	No	1		
9.,13	To supply and install new ventilation fan complete with necessary ducting and diffuser, including all necessary accessories, hacking, making good of all surfaces, and termination to the new or nearest existing Distribution Board to S.O. approval.	No	1		
				(PAGE 4) TOTAL AMOUNT:	**$ -**
				(PAGE 1) TOTAL AMOUNT: Bring forward from page 1	**$ -**
				(PAGE 2) TOTAL AMOUNT: Bring forward from page 2	**$ -**
				(PAGE 3) TOTAL AMOUNT: Bring forward from page 3	**$ -**
				(PAGE 4) TOTAL AMOUNT: Bring forward from page 4	**$ -**
				TOTAL AMOUNT:	**$ -**

Validity Offer : **6 (six) months (from the date of quotation)**

Defect Liability period: **6 (six) months**

.....
(Official Chop / Signature)

Liquidated and Ascertained Damages (LAD): **25.00/ day**
For each day the works remain incomplete
(If none stated, then the Contract Administrator
may certify a reasonable sum as compensation
for delay).

Contract period
2 MONTHS

Contract / Address:

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(Official Chop / Signature)

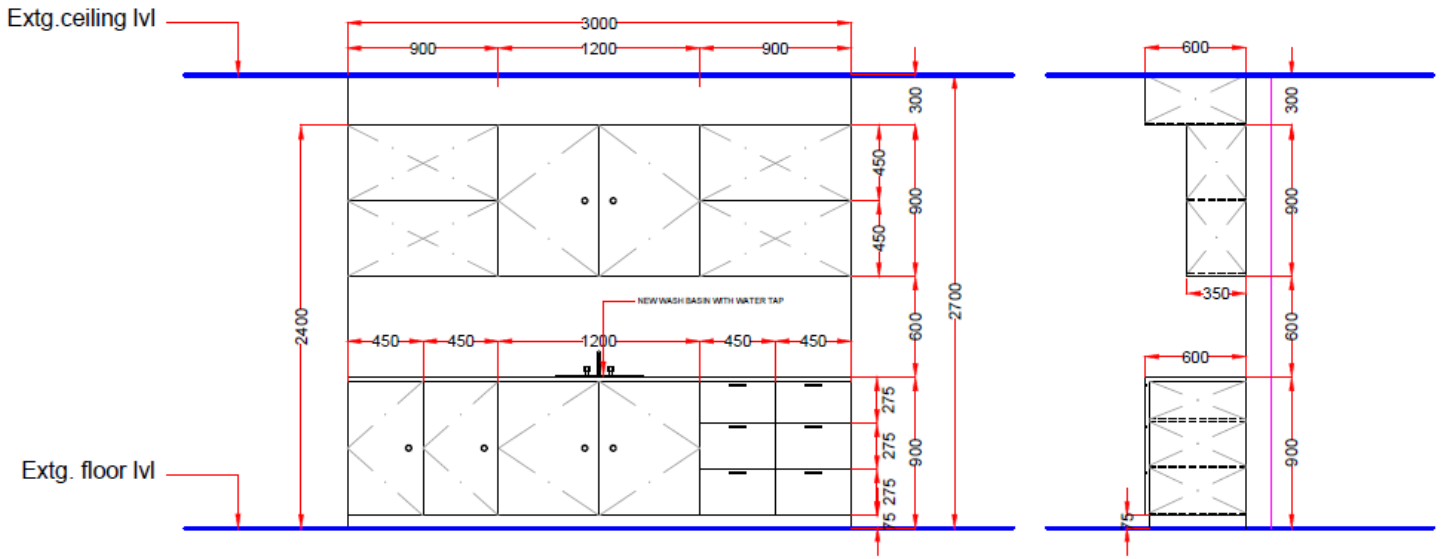
Tel. (off) .....

H/phone .....

Fax. No .....

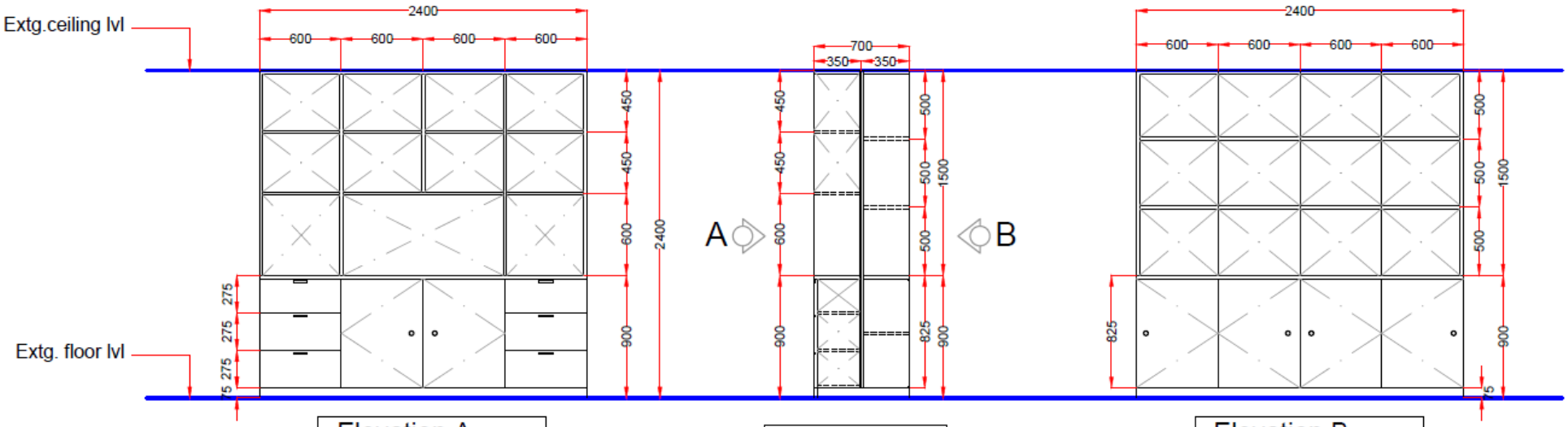
**** Class : I and above** **** Category: B01,E01**

APPENDIX A:



Front Elevation (cabinet at pantry)

Side Elevation

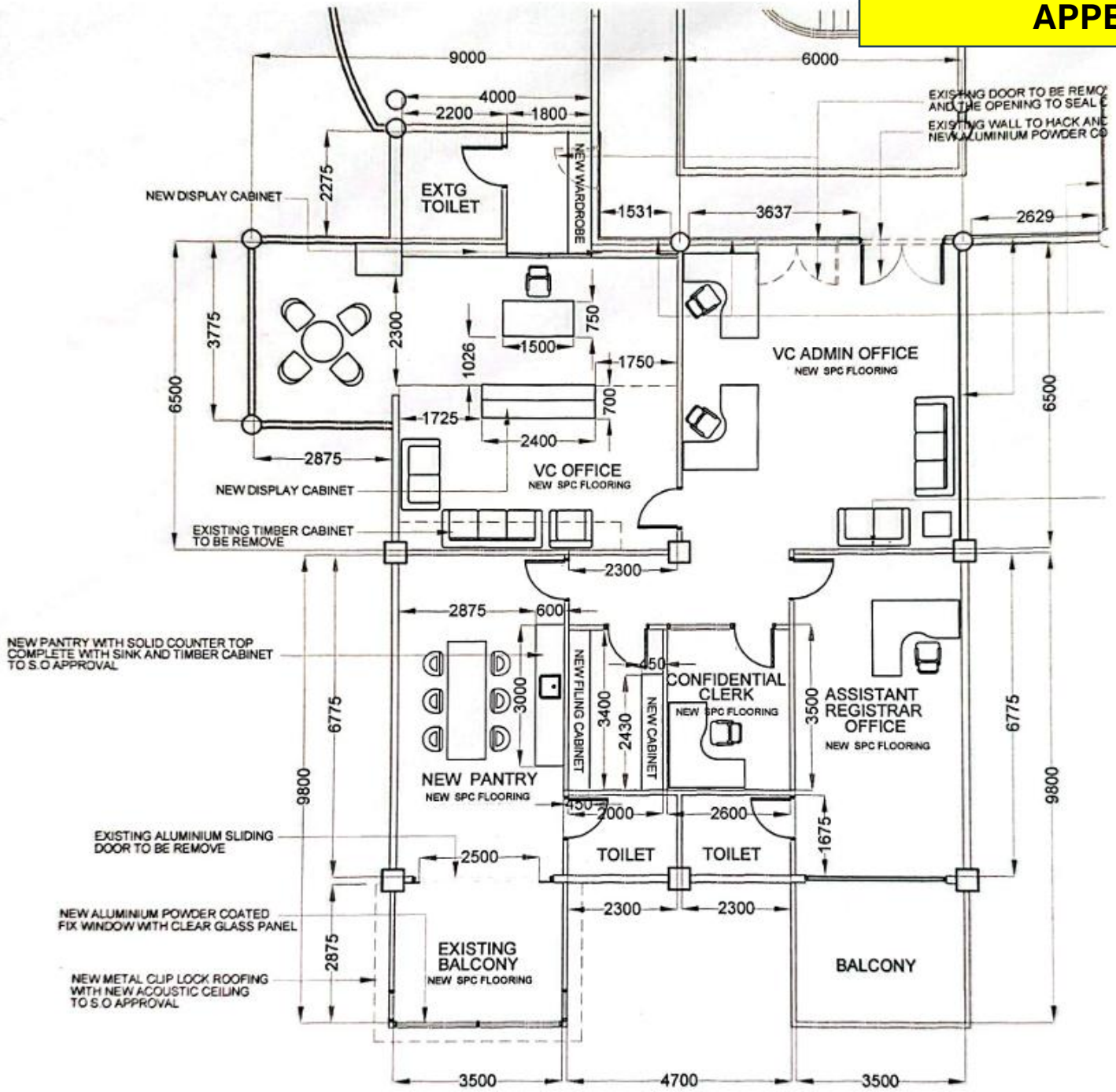


Elevation A (cabinet at office)

Side Elevation

Elevation B (cabinet at office)

APPENDIX B:



SECOND FLOOR